

RULES AND REGULATIONS THE RANCH COUNTY WATER DISTRICT

AN ORDINANCE ESTABLISHING THE RULES, REGULATIONS, AND SERVICE CHARGES FOR **THE RANCH COUNTY WATER DISTRICT**.

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE RANCH COUNTY WATER DISTRICT THAT AN ORDINANCE REGULATING THE SUPPLY OF WATER, THE INSTALLATION, CONNECTION AND EXTENSION OF WATER DISTRIBUTION LINES, PROVIDING PENALTIES FOR VIOLATIONS THEREOF, SERVICE CHARGES FOR CUSTOMERS LOCATED WITHIN THE WATER SERVICE AREA AND A PROCEDURE FOR DETERMINING SERVICE CHARGES TO BE LEVIED ON THE OWNERS LOCATED IN THE RANCH COUNTY WATER DISTRICT, COUNTY OF FLATHEAD, STATE OF MONTANA, BE ADOPTED AS FOLLOWS:

ARTICLE I

DEFINITIONS

Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

- (1) "Board" shall mean the board of directors of the Ranch County Water District.
- (2) "Customer" or "Consumer" shall mean an individual, partnership, association, firm, public or private corporation or government agency receiving water from the District. In the case of a tenant/landlord relationship, the landlord is considered the customer or consumer. Residential customers are those receiving water solely for domestic purposes in single family dwelling houses.
- (3) "Developer" means any person, firm, corporation or other entity who causes improvements to be made upon its land owned by him which requires water.
- (4) "District" shall mean the Ranch County Water District.
- (5) "Extension Agreement" means an agreement between the District and a Developer which allows the Developer to connect his water line onto a water system component owned by the District, to obtain water. The Agreement shall set forth the value of the extension and the charges which the developer must pay to the District. Every Extension Agreement must be approved by the Board and signed by the President and Secretary of the District and the Developer.
- (6) "Plant Manager" means the person employed/contracted or designated by the District to operate and oversee the Water System.

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- (7) "Certified Operator" means the person who is responsible for all water testing.
- (8) "Secretary/Treasurer" means the person who is responsible for recording the proceedings of the Board of Directors meetings, billing, maintaining district financial records and water district files.
- (9) "Non-Primary Residence" shall mean a building occupied less than six months of a calendar year.
- (10) "Owner" means any person, firm, corporation or other entity owning land in the district. A purchaser under a contract for deed shall be considered the owner of the land.
- (11) "Person" shall mean any individual, partnership, company, association, society, corporation or group.
- (12) "pH" shall mean the logarithm of the reciprocal of the hydrogen-ions concentration. The concentration is the weight of hydrogen-ions, in grams, per liter of solution. Neutral water, for example, has a pH value of 7 and a hydrogen-ion concentration of 10 to the seventh power.
- (13) "Point of Delivery" means the point at which the customer's service pipe connects with the District's meter.
- (14) "Primary Residence" shall mean the building occupied six months or more of a calendar year.
- (15) "Private Water System" shall mean any water well system which is not hooked to the District water distribution system or not owned by the district.
- (16) "Service Agreement" means the agreement or contract between the District and the customer pursuant to which water is supplied.
- (17) "Service Area" means the area defined by boundaries as shown on the attached map titled Exhibit "A" within which the District will furnish water service in accordance with the provisions of this ordinance and as amended from time to time.
- (18) "Service Connection" means the connection at the main that connects the customer's service pipe to the District's meter.
- (19) "Septage" means waste materials from cess pools, septic tanks or privies.
- (20) "Service Pipe" means the pipe running from the District's meter to the customer's premises.

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(21) "Standards" shall mean the specifications and general provisions for design and construction as adopted by the District from time to time.

(22) "Watercourse" shall mean a natural or artificial channel for the passage of water either continuously or intermittently.

ARTICLE II

Hookups

Section 1. A separate and independent water line shall be provided for every building lot, whether or not a building has been constructed. The only exceptions are Pommel Lots 05 and 06, which are not serviced by the district.

ARTICLE III

Connection Fees, Inspection Fees & Plant Investment Fees

Section 1. Connection and Inspection Fees: All persons, firms, corporations or others requesting connection to the district water system shall pay costs of labor and materials to extend the district's water main and/or make the tap and to make the inspection of the service lines and/or mains. A property owner must obtain a Water Permit from the district prior to making a connection to the district's water main. The property owner must schedule the connection date with the district to ensure inspection prior to covering the connection. The current permit fee is \$200 with \$100 refundable upon a successful first inspection. Each subsequent inspection will be charged an additional \$100.

Section 2. Plant Investment Fee: (a) All persons, firms, corporations or others requesting connection to the district water system shall be assessed a per-lot plant investment fee to cover a portion of the capital costs of the existing system. The plant investment fee is \$1,500 per connection plus a pro-rated per-lot amount based on the depreciated value of any capital improvements that benefit the lot, if not already assessed or paid. Examples follow:

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Example 1: (Provide water for an existing lot within the District)

An owner of an existing lot within the district, not currently connected to the water system with a curb stop, requests connection to the district water system on March 10, 2006. The Plant Investment fee, paid before hookup or building construction, will be \$1,500 since an existing lot within the district will have already paid, or been assessed, the CY 2005 \$100 Capital Improvement fee. The CY 2006 Capital Improvement fee is included in the CY 2006 monthly billings. Future Capital fees will apply to this property.

The examples below shows the way of allocating Capital Improvement costs to new properties coming into the district. Note: The property owner pays the cost to extend the District main lines and other related expenses in addition to the Plant Investment Fees.

Example 2: (Annexation of 25 undeveloped lots after major Capital Improvement.)

Effective January 1, 2008 the district Board Of Directors assesses each lot serviced by the district \$10,000, payable via County property taxes for 40 years (approx. \$43.40/month). (\$490,000 for 49 lots.) An owner of 25 lots, outside the district but adjacent to the district, requests annexation and connection to the district water system on July 1, 2009.

Method: Do not give a developer any benefit from grants received for the \$1,400,000 capital improvement project. However, prorate the \$1,400,000 project cost across 74 lots for a cost of \$18,918.90 per lot. The Plant investment fee, paid before hookup or building construction, would be \$504,560. For each lot: \$20,182.40. \$1,500 plus \$18,682.40 per lot assessment (\$18,918.90 minus \$236.50 depreciation since January 2008).

(a) The plant investment fee shall be due and payable for all new connections (i.e. each lot) before the start of building construction on any lot.

Section 3. If a customer furnishes water to others without permission from the District or uses it for purposes not specified in the permit, it shall be considered a violation of the water service agreement and, after reasonable notice, water service may be discontinued by the District. Service will not be reestablished until customer agrees to and implements all district directives.

Section 4 Operation and maintenance of the water line to the main shall be the responsibility of the owner and shall include routine inspection, maintenance, and rehabilitation.

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Section 5. The size, slope, alignment, materials of construction of all water lines and the methods to be used in excavating, placing of the piped, jointing, testing and backfilling the trench, shall all conform to the requirements of the building and plumbing code or other applicable rules and regulations of the State of Montana and the district. In the absence of code provisions, the materials and procedures to be used shall be as the Board of Directors shall require. All excavation over and around the main to make a connection shall be done by and at the expense of the customer. All connections shall be made gas tight and watertight and verified by proper testing. Any deviation from the prescribed procedures and materials must be approved by the plant manager before installation. The connection and testing shall be done by the customer under the supervision of the plant manager or his representative and a certified operator if designated by the district.

Section 6.

At some convenient point inside the building and so located that it cannot freeze, a stop and waste cock must be placed by the customer so that the water can be readily shut off from within the building and the water pipes drained to prevent freezing.

Section 7. Waste of water is prohibited and customers must keep their fixtures and service pipes in good order at their own expense. All waterways must be closed when not in use. Leaking fixtures must be repaired immediately without waiting for notice from the District.

Section 8. The customer shall be responsible for all damage to or loss of District's property located upon his premises including damage by hot water, unless occasioned by circumstances beyond his control or by negligence of District. The use of water upon the premises of the customers is at the risk of the customer, and the responsibility of the District shall cease at the "Point of Delivery".

Section 9. The customer shall be responsible for the installation and maintenance of all piping, plumbing, and equipment connected, or to be connected to District's meter. District shall not be liable for any loss or damage of any nature whatsoever caused by or arising from the operation of the customer's piping or equipment or from any defect in the customer's piping or in the customer's equipment upon the premises of the customer. District does not assume the duty of inspecting the customer's line, plumbing, and equipment and shall not be responsible therefore, but the customer shall grant permission for duly authorized employees or agents of District to make investigation, at reasonable times, of the use of water in any premises served.

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ARTICLE IV

EXTENSION AGREEMENTS

Section 1. This agreement is for the purpose of clarifying the costs of building a water infrastructure by a developer. The following guidelines are to be used by the developer for drafting the agreement.

The property covered by the extension agreement must be annexed into the district prior to entering into an extension agreement. All properties are subject to the district's rules and regulations, bylaws and state law.

All water system infrastructure improvements must conform to district standards and recommendations of the district's engineers. All improvements shall be made to permit further extension of the water mains. E.g. No downsizing of water main size.

The developer is responsible for all costs incurred for the extension of the district's water system that benefit the developer's property. The district will **not** enter into an agreement with a developer that reimburses the developer for the benefits to adjacent property owners who want to take advantage of the developer's improvements. All payments by adjacent property owners must be paid to the District and will be retained by the District. No credits will be provided to the developer. The developer is responsible for any reimbursement of the developer's infrastructure costs through the sale of individual lots.

The developer will pay the Plant Investment fees, connection and inspection fees for each lot to be added to the district and services by the district water system. Fees for non-single-family-residential lots will be determined as part of the extension agreement, if not currently addressed in the district's rules and regulations or resolutions.

All infrastructure improvements will be deeded to the district at no cost to the district. All infrastructure improvement costs and district fees will be paid in full prior to the transfer of property to the district.

No hook up to the district water mains shall be completed or building construction begun until the infrastructure improvements have been deeded to the district.

The developer shall provide the district a permanent easement for access and service of all infrastructure improvements. All agreements must have a stated time limit. Usually no more than three years.

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The agreement will be drafted by the developer in accordance with these guidelines and reviewed by the District's legal counsel. After legal review the District will review the agreement and decide on a case by case basis as to the acceptance of the agreement.

The board will rule as to the suitability of all agreements and retains the right to refuse any agreement.

Section 2. The District reserves the right to further extend the water main installed by the Developer. The District also reserves the right to charge future Developers, beyond those areas outlined in the Extension Agreement. This need not be limited to, labor, repairs, equipment replacement, maintenance, necessary modifications, power, sampling, laboratory tests, and a reasonable contingency fund.

Article V

Reserve Accounts

Section 1. An Operations Account and Capital Account will be established for the purpose of providing sufficient funds to be expended for maintaining cash for operations, obtaining and installing equipment, accessories and appurtenances during the useful life of the water facilities necessary to maintain as designed and constructed.

An Operations Reserve will be maintained as part of the Operations account. A Capital Reserve will be maintained as part of the Capital Account.

A **Surplus** Capital Reserve Account will be funded as an interest-bearing account and shall be funded by a deposit of (1) surplus capital account funds in the annual budget as determined by the board at the end of each fiscal year, or (2) by a deposit of not less than \$3,000 per year.

Section 2. Investment Policy. General Purpose. The purpose of the District's Investment Portfolio shall be to:

1. Optimize the District's income consistent with liquidity and safety.
2. To employ funds set aside for liquidity purposes or not needed to fulfill operating needs.
3. To invest reserves for future capital improvements within the District.

Responsibility:

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The investment committee shall consist of two Board members. The investment committee will be in charge of investments and will be responsible for implementing the investment policy.

All transactions will be reviewed by the Board of Directors at the present or next regular meeting. The investment policy will be reviewed and affirmed annually by the Board of Directors.

Specific Constraints:

1. U. S. Government/U.S. Government Agency Securities

a. Length: The maximum length of any security purchased will be five years. The weighted average maturity of the Government and Agency securities shall not exceed two years.

2. Money Market Securities

a. Types:

(1) Certificate of Deposit (not to exceed FDIC insured limits)

(2) Repurchase Agreements

b. Length:

(1) The term will not exceed three years.

(2) Repurchase agreements will not exceed one year in maturity.

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Article VI

Service Charges

Section 1. The purpose of this Article is to describe how the district generates sufficient revenue to pay all costs for the operation, maintenance, depreciation and debt retirements of the complete water and/or wastewater system of the District, other than debt supported via property bond.

Section 2. The District shall determine the total annual costs of operation, maintenance, depreciation and revenue bonded debt retirement of the water and/or wastewater system which are necessary to maintain the capacity and performance during the service life of the system. The total annual cost of operation and maintenance shall include but need not be limited to, labor, repairs, equipment replacement, maintenance, necessary modifications, power, sampling, laboratory tests, and a reasonable contingency fund.

Section 3. Each owner's service charge shall be a combination of:

- (1) A Minimum Monthly Charge based on: (a) a fee for current and future capital expenses applicable to all district lots for which service is intended; (b) a fee for maintaining the system for fixed costs not affected by water usage, e.g. testing.
- (2) a Usage Based Charge, following installation of a meter.

These rates shall be in addition to permit fees and plant investment charges.

Section 4. Charges for water service to customers shall be determined by the Board of Directors and recorded in the district resolutions.

Section 5. Charges for water service to each district property owner shall be:

Minimum Monthly Charge: **\$34.35**

plus a Usage Based Charge for property owners with installed meters:

Monthly meter reading charge: **\$5.00**

plus: **\$2.13** per thousand gallons for all water used.

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ARTICLE VII

METERING

Section 1. Meter Installation: The district will pay for the necessary meter including a meter-box whenever necessary. In no event will the District furnish water through one meter to two or more residences, irrespective of the fact that all such premises may be owned by one customer. Any deviation would require the approval of the District.

Section 2. Customer's Responsibility: The customer shall exercise reasonable care in protecting the District's meter and other company owned equipment used to service his premises. Only District employees or agents or person authorized by law are permitted to inspect or handle same.

Section 3. Final Connection: Final installation of the meter shall in all cases be made by the District.

Section 4. Meters Sealed: All meters will be sealed by the District. The breaking of seals by unauthorized persons or tampering with meters is prohibited.

Section 5. Access to Premises: The duly authorized employees and agents of District shall have access at all reasonable hours to the premises of the customer for the purpose of reading or testing of meter, installing, removing or replacing District property and other purposes related to the supplying of service.

Section 6. Type of Meters: District, shall in its sole judgment, determine the size, type and make of any meter installed and may replace any meter at such time as it may see fit.

Section 7. Estimated Meter Readings: Whenever a meter shall fail to register the consumption of water, the District will estimate the amount used by averaging the use during the two previous months.

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ARTICLE VIII

BILLING

Section 1. The District will normally send bills at monthly intervals beginning 7/01/05 but may send bills at other than monthly intervals to provide certain operating economies.

Section 2. Opening and Closing Bills. Opening and closing bills for water service rendered for period of five days more or five days less than normal billing period will be computed in accordance with the rate applicable to the service, by amount of water used and minimum rate, on a pro-rated basis of the number of days in the normal billing period.

Section 3. All water bills shall be due and payable when mailed and become delinquent 30 days thereafter. The District will add a penalty of \$10/month on the outstanding balance of the charges due if payment is not received by the District within 30 days of the date of mailing the bill. If a customer fails to pay the water bill and penalties, if any, within ninety (90) days of the due date then the manager will notify the customer in writing of an additional \$200 penalty and that the District will terminate the customer's water service. The notice must inform the customer not only of the possibility of the termination of water service, but also of a procedure for challenging a disputed bill. Monthly base rates will continue to be charged, even if service is disconnected. If a customer is not able to pay the total amount of the bill, a suitable payment schedule may be made with the manager; provided however, that no outstanding balance shall be permitted to exceed the equivalent of two (2) months average bill on the property. The board may choose to waive any portion of the penalties.

Section 4. If an error in billing has been made, the Board may recover any underbilling or refund any over collection, but limited to the total errors incurred during the period of 6 months preceding the date the error is determined.

Section 5. Each user wishing to dispute the amount shown as due on the monthly statement may do so by writing the Ranch County Water District Treasurer, at P.O. Box 533, Bigfork MT 59911, or by presenting a complaint to the Board of Directors at any regularly scheduled meeting on the second Thursday of each month at the designated time and meeting place.

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Section 6. Loss of Metered Water.

RULE FOR ADJUSTMENT OF CUSTOMER ACCOUNTS FOR EMERGENCY SITUATIONS INVOLVING LOSS OF METERED WATER

PURPOSE

The purpose of this rule is to provide a credit adjustment to the water account of a customer who has experienced an emergency situation involving the loss of metered water. The excess water metered will have occurred as a result of conditions beyond normal and reasonable control of the customer or other parties responsible for the use, care and maintenance of fixtures and devices that are a part of the customer's water service system.

CONDITIONS

It is the customer's responsibility to promptly discover and stop the loss of water. In addition, the customer is responsible for making arrangements to repair or have repaired the fixture or device causing the water loss. Although there is no obligation for the District to adjust accounts when the water has been metered properly, it is the District's desire to encourage customers to make prompt and permanent repairs and to show consideration for the unusual circumstance by sharing the cost of the excessive billing charges.

CUSTOMER RESPONSIBILITY

1. The customer must provide, in writing, information describing the emergency situation or circumstances that resulted in the loss of water. Email is an acceptable form of notification. This should include the cause of the water loss, when the problem was discovered, what action was taken to stop the loss of water, and the arrangements made for repairs.

2. If a repair is completed, the customer must provide a copy of the plumber's bill or a statement of materials purchased, if the repair was performed by the customer.

ADJUSTMENT PROCEDURE

1. Upon receipt of the customer's verbal or written statement describing the water loss and copies of invoices or receipts documenting repair, the District Manager will evaluate the circumstances surrounding the water loss.

2. The District Manager, upon determination that an adjustment is appropriate under the rule, may adjust charges for water usage over the customer's previous twelve (12) months average billings for water, excluding the month(s) of excessive consumption for which the adjustment is requested, at 50% of the District's retail service rate. The following circumstances will be considered:

- Leaks underground not associated with irrigation systems, or in walls,
- Frozen and burst pipes not associated with irrigation systems,
- Outdoor spigot and hose leaks,
- Malfunctioning toilets,

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- Leaking indoor faucets,
 - Faulty water heaters or pressure reducing valves where such appliances and devices are not easily accessible or visible, and
- Vandalism to plumbing that is documented with a police report.

No adjustment shall be made for the following:

- Leaks resulting from any portion or component of an irrigation system,
- Losses that occurred within one (1) year of construction, and
- Pool or pond/fountain filling or leakage.

3. The billing period adjustment shall be limited to one (1) month. Not more than one (1) such adjustment will be made for any given thirty-six (36) month period per location.

4. No adjustment shall be made when the request for the adjustment is received more than ninety (90) days after the billing date of the bill to be adjusted in the case of an active customer, or thirty (30) days after the billing date of a final bill. Exceptions will only be made if there is proof for extraordinary mitigating circumstances.

5. Adjustments will not normally be allowed for water loss arising from carelessness, negligence or lack of due diligence on the part of the customer, as it is the customer's responsibility to promptly discover and stop the loss of water.

6. All emergency water loss calculations shall be documented by the District Manager, and shall include a complete and adequate description of the problem and justification for the adjustment.

7. A proposed adjustment in excess of \$300.00 will be reviewed and approved or denied by the District's Board of Directors.

8. In accordance with District procedures, a copy of the adjustment documentation will remain in the District files for a period of thirty-six (36) months.

9. Once the adjustment has been made to the customer's account, the District Manager will notify the customer in writing that the adjustment has been made.

IMPLEMENTATION

The Board of Directors shall be responsible for implementation and interpretation of this rule, and will, if requested by the District Manager, make discretionary determination as to the applicability of this rule in the various circumstances involving abnormal water usage or loss.

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ARTICLE IX

MISCELLANEOUS

Section 1. The Plant Manager and duly authorized employees or contractors of the District shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling, testing, and pumping pertinent to supplying water system in accordance with the provisions of this ordinance.

Section 2. The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

Section 3. A copy of the Rules and Regulations of the District and any contracts and applications applicable to the District shall be maintained at the District Office for full inspection by the public. District rates shall be explained to an owner upon request.

Section 4. The adoption of this ordinance shall not preclude the Board from altering or amending them, in whole or in part, or from requiring other or additional service, equipment, facility or standard, either upon complaint, upon its own motion or upon application of the Plant Manager.

Section 5. Discontinuance of service by District. The District may discontinue service, upon not less than 24 hours notice, to any customer for violation of any provision of a service agreement, rate schedule or these Rules and Regulations, including failure to pay bills within the specified period.

Section 6. The District's right to refuse service. The District may refuse service to any delinquent customer owing the District for service, until such past balance has been paid or satisfactory arrangements have been made by delinquent customer with the District for paying the account. These same provisions shall apply and the District may refuse service to any other member of the same household or firm when application by this member in the opinion of District may be means for evading payment of the delinquent service bill.

Section 7. Tampering or unauthorized use of district resources. The District may discontinue service, without notice, to any customer found to be making unauthorized use of district resources, when any evidence of tampering with the meter or interfering with the proper functioning thereof or any unauthorized use or diversion of service is found.

Whenever service is discontinued under this rule, the District shall not be required to restore service until a settlement has been made. In cases where the meter seal is broken, or the working parts of the meter have been tampered with, or

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the meter damaged, the District may render a bill for the current month based on the average of the preceding two months' use, together with full costs of repairing and replacing the meter and may refuse to furnish further water service until the account is paid in full. The District may require as a condition of restoring service that the customer make at his own expense such changes in his piping system as may be necessary to provide for a meter location and installation satisfactory to the District.

ARTICLE X

PENALTIES

Section 1. Any person violating any provision of this ordinance shall be served with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

Section 2. Any person violating any of the provisions of this ordinance shall become liable to the District for any expense, loss, or damage occasioned by the District by reason of such violation.

Section 3. This remedy is in addition to any other remedies that may be available to the district.

Section 4. The minimum reconnection fee will be the actual cost to the district plus \$200.

ARTICLE XI

EFFECTIVE DATE OF ORDINANCE

Section 1. This ordinance shall be in full force and effect from and after June 5, 2005. The rules and regulations contained herein shall govern the supplying by the District and taking by the customers of water service in the service area. They are subject to revision from time to time by the Board and supersede all regulations by whatever term designated which may heretofore have governed the supplying and taking of water service.

Section 2. Passed and adopted by the Board of Directors of Ranch County Water District on June 5, 2005. Revised: June 8, 2006. Revised: October 11, 2007. Revised

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April 8, 2010 with the addition of Articles VI Service Charges and VII Metering.
Revised March 29, 2011 with addition of Section 6. Loss of Metered Water.
RULE FOR ADJUSTMENT OF CUSTOMER ACCOUNTS FOR EMERGENCY
SITUATIONS INVOLVING LOSS OF METERED WATER.

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RANCH COUNTY WATER DISTRICT
PO BOX 533 BIGFORK, MT. 59911
PHONE: 406-837-4133 TDD (Telephonic Device for the Deaf) 1-800-253-4091

WATER PERMIT APPLICATION

NAME: _____ DATE: _____

ADDRESS (MAILING): _____

PHYSICAL ADDRESS OF PROPOSED CONNECTION: _____

LEGAL DESCRIPTION OF PROPERTY: e.g. Pommel Lot 45

DATE CONNECTION IS PROPOSED TO BEGIN: _____

WATER LINE SIZE REQUESTED: _____

\$200 RESIDENTIAL APPLICATION FEE MUST BE SUBMITTED WITH APPLICATION PRIOR TO APPLICATION BEING PROCESSED. \$100 IS REFUNDABLE IF INITIAL INSPECTION IS APPROVED.

PLEASE NOTE:

All contractors working on District owned equipment **MUST** be licensed, insured, bonded (minimum of \$1,000,000 in liability) and show proof of Montana Worker's Compensation Insurance. Proof of insurance is required prior to excavating and connection. Cost of installations and appurtenances are the responsibility of the property owner.

WATER PLANT INVESTMENT FEE: \$1,500

DEPOSIT REQUIRED: \$1,500 PLUS APPLICATION FEE: \$200 Total: \$1700

COMMENTS: _____

DISTRICT APPROVAL: _____

GENERAL MANAGER SIGNATURE: _____ DATE: _____

APPLICATION FEE:	\$ _____	DATE:	_____
WATER PIF FEE:	\$ _____	DATE:	_____
DEPOSIT PAID:	\$ _____	DATE:	_____
FINAL INSPECTION:	\$ _____	DATE:	_____

APPLICANT SIGNATURE: _____ DATE: _____

"The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so,

This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of the individual applicants on the basis of visual observation or surname"

Gender: Male Female
Ethnicity: Hispanic or Latino Not Hispanic or Latino
Race: (Mark one or more)
White Black or African American American Indian/Alaska Native
Asian Native Hawaiian or Other Pacific Islander

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